

Business Impact Estimate

Ordinance 2025-12 – An Ordinance of the City Commission of the City of Starke, Florida, Relating to Chapter 2, Article III; Repealing and Replacing the Chief Administrative Officer and General Manager Positions with the Position of the City Manager in the City of Starke, Florida; Repealing Chapter 2, Article III, Division 5, Entitled the General Manager; Assigning all duties of the Chief Administrative Officer and the General Manager to the Position of the City Manager; Updating Policies, Procedures, and Handbooks; Providing Direction for Codification of this Ordinance; Repealing all Ordinances in Conflict; Providing for Severability; and Providing for an Effective Date.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the City of Starke is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the City of Starke is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;
- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City of Starke hereby publishes the following information:

¹ See Section 166.041(4)(c), Florida Statutes.

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

The proposed ordinance repeals the existing positions of Chief Administrative Officer and General Manager, both of which reported directly to the City Commission, and consolidates their responsibilities into a single City Manager position. The City Manager will serve as the chief executive administrator, reporting directly to the City Commission, and will be responsible for overseeing city operations, public works, utilities, finance department, and personnel. This ordinance enhances efficiency, eliminates redundancy, and improves accountability in city government, thereby serving the public welfare by ensuring a clearer structure of municipal administration.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of Starke, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur;

None. The ordinance does not impose any compliance obligations on private businesses.

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; and

None. No new fees, taxes, or charges will be created by this ordinance.

(c) An estimate of the City of Starke's regulatory costs, including estimated revenues from any new charges or fees to cover such costs.

Minimal. Administrative costs are limited to updating the Code of Ordinances, policies, and handbooks, which will be absorbed within the City's normal operating budget.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

None. This ordinance pertains strictly to internal governance and staffing structure of the City and does not directly regulate or impose requirements on businesses.

4. Additional information the governing body deems useful (if any):

This ordinance is a generally applicable measure that affects internal municipal administration and does not single out or directly impact private businesses. Because it consolidates management into a single position, the measure is anticipated to increase efficiency in city operations, which may indirectly benefit businesses and residents by streamlining decision-making and service delivery.