



Warehouse Associate Purchasing Department City of Starke

The City of Starke is seeking a capable Warehouse Associate to support our warehouse operations. The successful candidate will receive, input, sort, deliver, load and unload products and perform various warehouse activities. Some of the responsibilities include, but are not limited to:

- Pull stock accurately for all departments
- Organize stocks and maintain inventory,
- Inspect products for defects and damages
- Maintenance and Organization of warehouse space
- Receive, unload and place incoming inventory items appropriately
- Keep warehouse clean and organized

Requirements include, but are not limited to:

- Proven warehouse experience
- Ability to operate forklift, hand truck, pallet jack and other warehouse equipment
- Adequate knowledge of warehouse data system and good computer skills
- Ability to lift or move heavy products and climb stairs or ladders daily
- High school diploma or GED
- Current Florida Driver's license
- Must pass a Pre-employment Drug screen and Background check

Salary Guide

\$12 - \$16 per hour

For a more complete job description go to our website at www.cityofstarke.org. Applications available at Career Source (address)
Or send resume to bmilner@cityofstarke.org Applications deadline
December 22, 2017.