



Bradford County ~ City of Starke
Building, Zoning & Planning
P.O. Box 1148 ~ 945-F North Temple Ave.
Starke, FL 32091
Phone: 904-966-6213 / 904-966-6223
Fax: 904-966-6220



**INSTRUCTIONS FOR FILING
A SUBDIVISION IN THE CITY OF STARKE**

The following information is required to be submitted along with the application:

- ❖ Submit five (5) copies of the Subdivision Plat to the Bradford County Zoning Office, located in the North Wing of the Bradford County Courthouse.
- ❖ The property owner or his/her authorized agent may file application. The applicant/agent shall complete the application.
- ❖ Permit from the Water Management:
Suwannee River Water Management (1-800-226-1066)
- ❖ If property adjoins a State Highway a permit from FDOT (Florida Department of Transportation).
- ❖ **The NON-REFUNDABLE fee for filing a Subdivision Plat is:**

DEVELOPMENT REVIEW FEES

Technical development review including the initial review, comment and the review of a response to the initial comments:

SUBDIVISION REVIEW

Application for Subdivision Review Plus Engineer Review Fee:	
Site plan review of the subdivision	\$1,800
Preliminary plat and supporting information	\$1,800
Construction Plans and Specifications	\$2,100
Final Plat Review and Execution	\$1,200

The Zoning Department will forward a copy of the Subdivision plat to the appropriate City Officials.
The Zoning Department will stay in contact with the applicant on the hearing process.

**CITY OF STARKE
SUBDIVISION
APPLICATION**

Name of Applicant/Agent: _____

Address: _____

Telephone: _____ Fax No. _____

Email Address: _____

Property Owner: _____

Parcel Number: _____

Minor Subdivision: _____ Major Subdivision: _____

Proposed name of Subdivision: _____

Land Use Classification: _____

Zoning Classification: _____

SUBDIVISION APPLICATION FEE IS NON-REFUNDABLE

DO NOT WRITE BELOW THIS LINE-OFFICE USE ONLY

Date Submitted to Zoning Office: _____

Subdivision Application No.: _____

Fee Amount: _____

Receipt No: _____

Plat Submitted to Officials: _____

Comments Due Back from Officials: _____

Applicant/Agent notified of comments: _____

Comments addressed and resubmitted: _____

Date of Planning & Zoning Board hearing (If Applicable): _____

Date of City Commission hearing: _____

City Commission Decision: _____

Granted/Denied